

**Fulfill Culinary Arts Training Program**  
**School Re-Opening Procedures during COVID-19 Pandemic**  
**January 6, 2021**

**Safety Protocols**

- Class size will be limited to 6 students.
- All students will have a negative PCR COVID test prior to coming into the class.
- All temperatures will be taken at the start of each day. Anyone with a temperature will be sent home.
- A COVID screening questionnaire for student will be completed at the start of each week.
- All students will be required to let us know if they go out of state, are exposed to someone with COVID-19 or are waiting for a COVID test result.
- Fulfill will provide training for students and staff regarding hand hygiene, sanitation, proper use and washing of cloth face coverings and social distancing protocols before in-person instruction begins.
- All students will wear a cloth face covering at all times while in the building.
- Gloves will be worn by all students in the kitchen while doing food preparation.
- All students will practice social distancing remaining 6 feet apart whenever possible.
- Hand sanitizer with at least 60% alcohol will be available for students and staff to use frequently at entry points and throughout the kitchen, and at hand washing stations.
- The entire Kitchen will be disinfected at the end of each day at 3pm. Table tops, light switches, doorknobs will be disinfected throughout the day.
- When an individual is suspected or confirmed to have COVID-19, the kitchen and other areas visited by the ill person will be closed off for at least 24 hours. During this time, the area will be disinfected, outside doors and windows will be open and ventilating fans to increase circulation in the area. Students and staff who were in contact with the COVID positive individual will not report to class, but will quarantine until they receive a negative COVID test. The school will work with the local health department to ensure contact tracing.

**Class information**

- The class will run from 8:30 AM to 3:00 PM Monday through Friday.
- Class size will be limited to 6 students.
- Class will run from February 8, 2021 to May 7, 2021.
- A student handbook will be provided to each student. Each student will be required to read and sign the handbook.
- All materials for the class will be supplied by Fulfill.
- Random drug and alcohol test may be administered throughout the program. Any refusal to take a drug or alcohol test will be considered a positive result.